

JOB OPENING

Programme Manager “The Future of Democracy” (m/f/d)

ABOUT THE NEW INSTITUTE

THE NEW INSTITUTE is a mission-driven Institute of Advanced Study and a platform for change. It was founded in response to the urgent ecological, economic and political challenges of our time. THE NEW INSTITUTE is located in Hamburg and will bring together a community of globally concerned thinkers and practitioners from academia, the arts, activism, media, business, and politics to develop powerful visions to fundamentally reshape society.

YOUR RESPONSIBILITIES

- co-creation of ideas together with the fellows of THE NEW INSTITUTE as well as with stakeholders from politics, civil society, the business world
- convening the fellow group, facilitating discussions
- participation in the selection of fellows
- coordination, monitoring, ensuring outcomes, editorial work, organisation of small events
- cross-sectional tasks in research management

OUR REQUIREMENTS

- a Ph.D. in political sciences or a related field, in particular with a focus on democracy research
- international research experience
- fluency in German and English, both in writing and in speaking
- high level of motivation and commitment
- interest in people, friendly manner, well-developed communication skills
- high level of service-orientation
- ability to work independently

Previous experience in research and project management is advantageous.

The position in Hamburg is full-time, initially limited to two years with the option of becoming a permanent position.

Please email your application materials, consisting of a cover letter “Why THE NEW INSTITUTE?”, certificates, references, résumé, salary expectations, earliest possible start date, in a single PDF document to jobs@thenew.institute **by June 27, 2021**. Any questions can be directed to Dr. Barbara Sheldon, Head of Research Management and Academic Coordination.

THE NEW INSTITUTE encourages diversity in the workplace. All qualified applicants will receive consideration for employment without regard to race, ethnic origin, gender identity/expression, age, religion, disability, sexual orientation or any other characteristic protected by law.