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School of Politics and International Relations

Senior Lecturer in International Political Theory

The School of Politics and International Relations is seeking to appoint a Senior Lecturer in International Political Theory. Applicants must be able to demonstrate clear potential to deliver high quality research with evidence of publications in internationally recognised journals.

In addition to undertaking and publishing international quality research, you will make a strong contribution to the department's research output and culture, offer research supervision and contribute to the School's undergraduate and postgraduate teaching programmes.

Applications are encouraged from candidates with interests in any area of International Political Theory.

This is a full time permanent position starting from 1 September 2011 or as soon as possible thereafter. Starting salary will be in the range £49,619 - £55,479 per annum inclusive of London Allowance. Benefits include 30 days annual leave, final salary pension scheme and interest-free season ticket loan.

Candidates must be able to demonstrate their eligibility to work in the UK in accordance with the Immigration, Asylum and Nationality Act 2006. Where required this may include entry clearance or continued leave to remain under the Points Based Immigration Scheme.

Informal enquiries should be addressed to the Head of School Professor Ray Kiely at r.kiely@qmul.ac.uk or on 0207 882 2849.

Details about the department can be found at www.politics.qmul.ac.uk

Further details and an application form can be found at: www.hr.qmul.ac.uk/vacancies

Completed application forms, quoting 11046/CA, should be returned to Recruitment Manager, School of Politics, Queen Mary University of London, Mile End Road, London, E1 4NS, or by e-mail to politics@qmul.ac.uk

The closing date for applications is 31st March 2011. Interviews are expected to be held in May 2011

Only shortlisted candidates will be contacted.

Valuing Diversity & Committed to Equality



Core job information			
Job Title	Senior Lecturer in International Political Theory		
Dept./School/Inst.	Politics and International Relations	Section/Centre/Unit	
Career Family	Academic & Education	Grade	7
Working hours per week	35	Appointment period	Permanent
Reports to (job title)	Head of School	Current location	Mile End

Job purpose

To contribute to the delivery of high-quality teaching and research in the field of International Political Theory with administration, in a manner that goes beyond that expected of a lecturer.

This is achieved by:

- Making significant research contributions to the field nationally and internationally
- Making innovations in key aspects of teaching and learning
- Contributing to the administration of these and other College activities

A Senior Lecturer is expected; to be strong in teaching, strong in research (but not yet at Reader standard) and may also be strong in administration; or to be strong in teaching and administration but less strong in research or equivalent scholarly activity. Such contribution will be sustained over a period of years.

Knowledge, Skills & Experience

	Requirements	Essential/Desirable
Qualifications	<ol style="list-style-type: none"> 1. Undergraduate degree <i>or equivalent</i> 2. Postgraduate degree in the area of Politics and International Relations <i>and/or</i> relevant professional qualification <i>and/or</i> equivalent professional experience 	<ol style="list-style-type: none"> 1. Essential 2. Essential
Experience	<ol style="list-style-type: none"> 3. Experience of undergraduate and post-graduate teaching and assessment 4. Demonstrable experience in research with an appropriate publication record. 5. Experience in writing applications for research grants, obtaining funding and application to research in the field of International Political Theory. 6. Experience of mentoring and supervising research students to completion of a PhD. 	<ol style="list-style-type: none"> 3. Essential 4. Essential 5. Desirable 6. Desirable
Knowledge, skills & abilities	<ol style="list-style-type: none"> 7. Strong record of research or scholarship in the subject area 8. Commitment to providing leadership in research or scholarship and/or teaching 9. Appropriate level of skill in use of IT 10. Proven ability to lead a team 11. Ability to motivate other staff in the areas of teaching and research 12. Responsive to feedback 13. Ability to play a leading role, both singly and collaboratively, in applying for grant funding for research as appropriate to discipline 14. Presentation of specialist material in a logical, coherent and interesting manner, both to students and to fellow specialists 15. Ability to teach at any level within area of expertise, and across a range of subjects at a more introductory level, and demonstrate enthusiasm and commitment in the process of teaching 16. Proven ability to take a leading role in the supervision of research students. 17. Organisation of working time between research, teaching and administration 	<ol style="list-style-type: none"> 7. Essential 8. Essential 9. Essential 10. Essential 11. Essential 12. Essential 13. Essential 14. Essential 15. Essential 16. Essential 17. Essential
Attitude & disposition	<ol style="list-style-type: none"> 18. Ability to communicate effectively 19. Willingness to assume appropriate load of teaching and administration 	<ol style="list-style-type: none"> 18. Essential 19. Essential

	20. Flexible and co-operative approach to colleagues 21. Professional attitude towards work, with a good attendance record 22. A demonstrable ability to cope under pressure 23. Willingness to teach undergraduate and postgraduate courses at all levels	20. Essential 21. Essential 22. Essential 23. Essential
Other circumstances	24 Availability	24 Essential

Working Environment

Research

1. Obtain new knowledge by theoretical and/or practical methods. Engage actively in research at a high level in a particular subject area.
2. Ensure appropriate dissemination of research to a national or international audience by scholarly publication or other outputs appropriate to the relevant academic discipline.
3. Monitor research findings with a view to commercial exploitation, and to inform the Head of School and Head of Innovation and Enterprise of any appropriate novel research outcomes.

Teaching

4. Contribute to innovations in teaching and learning through the development of teaching materials, of forms of pedagogy, or of appropriate teaching collaborations

Administration & Management

5. Carry out such School and College administrative tasks as may be required by the Head of School.
6. Take responsibility for a particular area of administration as agreed with the Head of School.
7. Comply with relevant College policies and regulations regarding financial matters, harassment, equal opportunities, public interest disclosure, health and safety, intellectual property, data protection or any other rules, regulations or codes binding on the member of staff.
8. Participate in the College Appraisal Scheme (QMPAS) and demonstrate a commitment to continuing professional development.
9. Undertake such other reasonable duties as may be required by the Head of School from time to time.

Freedom to Act & Decision Making

Research

10. Play a part in developing national and international research links
11. Use expertise, experience and judgement to decide how to design and execute research work.

Teaching

12. Organise and undertake teaching in the School as agreed with the Head of the School; this includes providing lectures, classes, and seminars, in a variety of combinations.
13. Set and mark examinations and coursework as appropriate, including attending examiners' meetings.
14. Use experience and knowledge (and an understanding of students' backgrounds and abilities) to design, deliver and assess teaching and learning
15. Contribute to long-term planning of undergraduate teaching programmes in the School in consultation with other academic staff.

Communication & Networking

Research

16. Collaborate with colleagues in research activities, where appropriate, both internally within Queen Mary and externally with other Higher Education Institutes and/or non-academic organisations.
17. Prepare and present papers and other research outputs relating to the field in national and international seminars, conferences, workshops and other events.

Admin & Mgt

18. Attend School meetings as required as well other relevant College meetings and boards, as agreed with the Head of School.

With staff at Queen Mary within School:

- Interact with research collaborators, in order to achieve research objectives and generate outputs (e.g. publications, presentations).

- Liaise with academic colleagues over collaborative teaching, orally and in writing, in order to ensure efficient and successful course delivery as appropriate.
- Liaise with, instruct and support part-time staff who contribute to School teaching programmes through written communication, formal and informal oral discussions and appraisal. Both preceding and during term time.
- Contribute to groups such as Staff Student Liaison Committee, or Teaching and Learning Committee.

With staff at Queen Mary outside the School:

- Liaise with other administrative *Department/Centre/Institutes* in the College in order to support effective research, (eg Research Grants Administration and the Joint Research Office), teaching (eg. Information Services, Learning Disabilities Support Group or the Registry), and knowledge transfer (e.g. Innovation and Enterprise regarding Intellectual Property protection, exploitation and other Knowledge Transfer).

With students:

- Support, teach, advise and facilitate the learning of students in formal teaching sessions (e.g. lectures, seminars, fieldwork, tutorials, and one-to-one supervision) to help them achieve their best potential. Oral instruction, discussion, advice and response, written notes, questions, comments and feedback in a variety of media. Both in term time, and to a more limited extent, out of term time. Capacity to act as personal tutor to students.

With external contacts:

- Establish links with academic-related organisations, such as publishers, journals, research councils, charities and other HEIs, in order to:
 - Edit and review scholarly journals
 - Act as member of peer review panels and colleges
 - Collaborate with external colleagues on research projects, in the UK and abroad
 - Administer research networks
 - Organise collaborative conferences
- Develop relationships with external organisations to maximise opportunities for Knowledge Transfer, for example:
 - Industrial research
 - External teaching collaborations
 - Student placements with external organisations
 - Consultancy or policy advice given to business, professional bodies, government or regulatory bodies, not-for-profit organisations, or other users of research

Finance/Resource Management

Research

19. Submit, singly or jointly with colleagues, proposals to funding bodies (including research councils, government departments, private sector and public sector collaborators) for the financial support of research and manage those grants as appropriate.

People Management

Research

20. Support and supervise the work of research students as appropriate.
21. Support, supervise and direct others as necessary (such as research assistants, and postgraduate research students) to maximise the research activity and outputs.

Teaching

22. Supervise teaching assistants and other teaching support staff as may be required.
23. Take pastoral responsibility for students in the School, as assigned and to support students in key aspects of personal development planning and the acquisition of relevant skills.

This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties or level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

Organisation Chart

The post holder would be line managed by the Head of School.